Volunteer Opportunity Description: Plant Label Assistant

Description/Purpose
This individual will assist the curatorial staff with the production and management of plant labels in the gardens and collections.

Responsibilities/Tasks
- Assemble and disassemble plant labels
- Sort and file label materials
- Generate lists of broken and missing labels in the gardens

Required Skills
- good mechanical aptitude
- good attention to detail
- some plant knowledge and identification skills helpful but not required

Time Commitment and Schedule Details
Year-around. Days of the week are flexible but Mondays, Wednesdays, and Fridays are preferred.

Benefits/Impact
An arboretum is an educational institution with dissemination of accurate information about plants a core part of the mission. Plant labels are a primary means of furthering that education goal.

Volunteers get an exposure to proper naming of plants, botanical nomenclature and opportunity to spend time in the gardens learning about plants and their nomenclature.

Work Environment:

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<th>Indoors</th>
<th>Lifting</th>
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<td>x</td>
<td>Outdoors</td>
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<td>x</td>
<td>Sitting</td>
<td>Working with children</td>
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<td>Standing</td>
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<td>Working as part of a team</td>
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How to Apply for this Opportunity
If you are currently an Arboretum Volunteer and would like to apply for this opportunity, please contact the supervisor and set up an interview.

Staff Supervisor & Contact Information
David Stevenson, Curator of Plant Collections, steve021@umn.edu, 612-301-1273

All Arboretum Volunteer opportunities are reserved for registered and active Arboretum Volunteers. All volunteers go through an orientation and screening process prior to applying for opportunities. Learn HOW TO BECOME A VOLUNTEER or call the Volunteer Center at 612-301-1203 to get started.