Volunteer Opportunity Description:
_local Business Station for Arboretum Classes Catalogs_

**Description/Purpose**

Do you know an office or a business that is able to have Arboretum Classes Catalogs available to their customers at their place of business? The Arboretum would love to distribute our beautiful, colorful catalogs to your patrons and employees! Classes in the catalog range from preschool programs to children's summer day camps to adult photography, gardening, and food & wine classes. See a listing of all classes here: [www.arboretum.umn.edu/learn.aspx](http://www.arboretum.umn.edu/learn.aspx)

**Responsibilities/Tasks**

*Email Jill (contact info below) with the business name, contact, and address of your business. She will make sure that a stack of catalogs (however many you want) will be delivered. We will even provide a special coupon for your customers, so they can enjoy extra savings from Arboretum.*

**Required Skills**

Verify with your suggested business that the catalogs will be allowed. Email Jill (contact info below). It's that's simple!

**Time Commitment and Schedule Details**

Ongoing. The classes in the new catalog begin in April, so the sooner, the better!

**Benefits/Impact**

Spread the joy! The Arboretum is a delightful source of learning enjoyment for guests of all ages. Help get the word out...the more attendees we have, the more offerings we can provide to audiences of all interests (as related to plants, of course!). Businesses enjoy being affiliated with the Arboretum, and the Classes catalog often serves as a welcome addition to waiting room magazine racks.

**Work Environment:**

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<thead>
<tr>
<th>Indoors</th>
<th>Lifting</th>
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<tbody>
<tr>
<td>Outdoors</td>
<td>x Working individually</td>
</tr>
<tr>
<td>Sitting</td>
<td>Working with children</td>
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<tr>
<td>Standing</td>
<td>Working as part of a team</td>
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**How to Apply for this Opportunity**
If you are currently an Arboretum Volunteer and would like to apply for this opportunity, please contact the supervisor and set up an interview.

**Staff Supervisor & Contact Information**

Jill Leenay, Business Manager Education Dept,
SEND EMAIL TO: leen0014@umn.edu
To become an Arboretum Volunteer, you first need to attend a New Volunteer Orientation. To get started please call the volunteer office at 952-443-1461 or visit our website at http://www.arboretum.umn.edu and click on the Support icon.