RULES FOR PHOTOGRAPHERS AT MINNESOTA LANDSCAPE ARBORETUM

Below are lists of rules and regulations that MUST be followed by ALL photographers while shooting photos anywhere at the Arboretum. ALL wedding parties, professional photographers and members working with professional photographers for family or graduation photographs are subject to special rules and must follow them specifically. ALL non-commercial, nature photographers must also follow the rules as listed for their category of amateur, non-commercial photographers.

- **ALL PROFESSIONAL PHOTOGRAPHERS** – must have a SPECIAL USE PERMIT and must have their certificate of insurance on file in the Arboretum's reservation office. The cost of a yearly permit is $225. One time fee is $75. Permanent and one time temporary badges will be at the gatehouse which must be displayed at all times while on the premises. The permit allows photographers to bring in up to 15 clients per day with no gate fee charged, providing that the photographer has contacted the reservations office at 952-443-1411 with the names, number of guests and date of arrival.

- **WEDDING PHOTOGRAPHY** – A site fee is charged for weddings at the Arboretum which includes your photographer time and fee**.** For weddings held at other locations, the wedding party may have photographs taken at the Arboretum with a special one time usage permit providing that an application form has been completed and reservations made to confirm photography plans – including number of people, date and times. Regular gate fees apply to guests numbering more than 15 in the wedding party/or accompanying the photographer.

- **COMMERCIAL PHOTOGRAPHY** – A site fee is charged for commercial photography on the grounds. Advance permission is required and booked through the reservations office. The Arboretum does not endorse products or services. Photographs that imply endorsement are prohibited.

- **NON-COMMERCIAL PHOTOGRAPHERS** taking pictures for their own personal use and not for profit are allowed to use the Arboretum as designated by their level of membership. No reservation is necessary.

- **STAY ON PATHS** – All persons and equipment MUST stay on normally used pathways and grassy areas. NO ONE IS ALLOWED TO WALK OR STAND IN PLANTED AREAS OR BARE SOIL. DO NOT SET TRIPOD LEGS IN PLANTED AREAS. NO EXCEPTIONS ALLOWED. ANYONE DISCOVERED IN THESE AREAS WILL BE ASKED TO LEAVE THE GROUNDS.

- **KEEP PATHWAYS FREE** – While shooting during public hours, photographers cannot block off any area. TRIPODS SHOULD BE SET UP ON ONLY HALF OF THE PATHWAY to allow safe and easy passage for all visitors passing. Photographers and participants should encourage visitors to walk by between poses.

- **DO NOT DISTURB PLANTS** – No plants shall be tied up or modified in any manner with pins, tape, twine, etc. Do not move or change position of potted plants, or remove signs/labels from planted areas.

- **GET PERMISSION** – ALL photographers require permission at the gate or information desk to take photographs on site. Lighting equipment which requires cords and external power sources or outside props such as drop cloths, panels, etc. cannot be used without prior to permission