



Minnesota Landscape
ARBORETUM

**APPLICATION FOR
MINNESOTA LANDSCAPE ARBORETUM INTERNSHIP**

Last Name _____ First _____
School/Present
Address _____

City _____ State _____ Zip Code _____

Current Telephone (____) _____ E-mail: _____

Permanent Address/Phone (if different)
Address _____

City _____ State _____ Zip Code _____
Phone (____) _____

Are you a United States citizen or legally authorized for employment in this country?
 yes no
Proof of identity and authorization to work in the United States will be required in accordance with federal law.

REFERENCES: (Name, address and phone number of three references not related to you):

EDUCATION

High School _____ City/State _____ Year of Graduation: _____

College/University _____ City/State _____

Number of years attended _____ Graduated yes no Degree/Program _____

Trade/Graduate/Professional School _____ City/State _____
Number of years attended _____ Certificate/Degree _____

Please describe any honors received, specialized training, apprenticeship, internships, skills and any additional information you feel may be helpful in considering your application:

(Please complete the next page of this application form)

EMPLOYMENT EXPERIENCE

Start with your present or most recent job and list each job held. Include military service assignments. If you include volunteer activities, you may exclude groups that indicate race, color, religion, sex, national origin, disability, or other protected status.

1. Employer _____ Dates From/To _____

Address _____

Job Title _____ Supervisor _____

May we contact this employer? yes no Telephone _____

Reason for leaving?

2. Employer _____ Dates From/To _____

Address _____

Job Title _____

Supervisor _____

May we contact this employer? yes no Telephone _____

Reason for leaving?

PERSONAL STATEMENT

On a separate page, please write a statement (250 words or less) indicating how this internship will help advance your public horticulture career goal(s).

CERTIFICATION AND ACKNOWLEDGMENT

I certify that the information provided in this application is true, correct and complete.

Date _____ Signature of Applicant _____

The University of Minnesota Landscape Arboretum is an equal opportunity employer. We consider applicants for all positions without regard to race, sex, age, color, religion, national origin, veteran status, the presence of a medical condition or disability unrelated to the ability to perform with or without a reasonable accommodation, or any other legally protected status under applicable law. The Human Resources office will make reasonable accommodation for applicants requesting special needs assistance.

Please return application, personal statement, copy of current transcript, and resume to:

Return to: Minnesota Landscape Arboretum

Laura Boerbon

3675 Arboretum Dr.

Chaska, MN 55318-9613

Phone: 952-443-1410; Fax # 952-443-2521; email: lboerbon@umn.edu

Applications will be accepted until positions are filled.