Volunteer Job Description: Information Desk – Tram Tour Ticket Sales

Description
This volunteer’s purpose would be to provide information and service to guests of the Arboretum and assist with the sale of tram tour tickets

Responsibilities
Sell tram tickets to the Arboretum visitors, provide information about the Arboretum and be familiar with current Arboretum activities.

Required Skills/Tasks
- Sell tram tickets
- Convey information to visitors about Arboretum grounds and visitor services
- Must have knowledge of Arboretum grounds and visitor services (training will be provided)

Time Commitment and Schedule Details
4 hrs per shift, flexible shifts, weekday and weekends. The tram operates everyday from early May to mid-October.

Benefits
This is a great opportunity to interact with Arboretum visitors and to work with the fun people at the information desk.

Work Environment:

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<th>Lifting</th>
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<td>Indoors</td>
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<td>Outdoors</td>
<td>Working individually</td>
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<td>Sitting</td>
<td>Working with children</td>
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<td>Standing</td>
<td>Working as part of a team</td>
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How to Apply for this Opportunity
If you are currently an Arboretum Volunteer and would like to apply for this opportunity, please contact the staff supervisor and set up an interview.

Staff Supervisor & Contact Information:
Bev Murphy
952-443-1400 “0”
murph020@umn.edu

To become an Arboretum Volunteer, you first need to complete the Arboretum Volunteer Application Form and attend a New Volunteer Welcome. To get started please call the volunteer office at 952-443-1461 Monday, Wednesday, or Friday between 9AM – 4PM. Or visit our web site at http://www.arboretum.umn.edu and click on the volunteer tab.