Volunteer Opportunity Description: *Herbarium Volunteer*

**Description/Purpose:**
We are looking for volunteers to assist with upgrading the herbarium collections at the Arboretum, especially for the pine and grass collections as part of the North American Plant Collections Consortium. The goals are: 1) To organize and inventory the herbarium specimens currently at the Arboretum; 2) To collect and mount pine and grass herbarium specimens; and 3) To develop an online pictorial directory of the pine and grass collections.

**Responsibilities:**
Determine what herbarium specimens are currently at the Arboretum and make an online inventory of these specimens, using software such as MSExcel. To review what unmounted specimens are here and determine, along with David Stevenson, which specimens should be kept and mounted and which should be discarded.

**Required Skills/Tasks:**
Basic understanding of herbarium specimens, basic computer skills, and knowing MSExcel are helpful, but not required. Collecting and mounting skills can be learned and will be provided as needed.

**Time Commitment and Schedule Details:**
Flexible, but should be when Arboretum building is open.

**Benefits:**
Volunteers will learn about pine and grass collections, and how to collect and mount plants for herbarium specimens.

**Work Environment:**

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<td>Outdoors</td>
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<td>Sitting</td>
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**How to Apply for this Opportunity**
If you are currently an Arboretum Volunteer and would like to apply for this opportunity, please contact the supervisor and set up an interview.

**Staff Supervisor & Contact Information**
Dave Stevenson or Mary Meyer  
steve021@umn.edu  meyer023@umn.edu

To become an Arboretum Volunteer, you first need to attend a New Volunteer Orientation. To get started please call the volunteer office at 952-443-1461 or visit our website at [http://www.arboretum.umn.edu](http://www.arboretum.umn.edu) and click on the volunteer tab.