MINNESOTA LANDSCAPE ARBORETUM: JOB DESCRIPTION

TITLE: Youth Team Facilitator Growing Good Urban Garden Youth Employment (position based in Minneapolis)

SUPERVISOR: Manager of Youth Education

CLASSIFICATION: 001 Temporary Casual

OVERVIEW:
The Growing Good Facilitator supports a team of teenagers as they take on a summer, garden-based challenge. The facilitator is responsible for planning, supporting, and leading a garden based work experience that develops key identified entrepreneurial, horticultural, leadership, and communication skills, through a garden based challenge.

JOB DESCRIPTION
66% Direct Facilitation of Youth Team Work Days:
• Create/Facilitate lesson plans, activities, and experiences that build leadership, communication, entrepreneurial, and horticultural skills through different mediums.
• Direct supervisor/team leader for all scheduled work days.

33% Planning, Coordination, Documentation, partnership and relationship building:
• Document the success, and impacts of the team.
• Attend weekly check in meetings with Manager of Youth Education and the Urban Garden Leadership Team.
• Cultivate camaraderie, new and existing relationships, positive participation, youth voice, and achievement for the team and each of it’s members.

**This job description describing the current responsibilities of this position is subject to change.**

WORK SCHEDULE:
• Start Date: May 15, 2016
• Training days (May 21, June 9, 10, 11)
• Regular summer work schedule June 11-August 12. Weekly Leader Meetings Thursdays 4-6pm.
• Special Events: open house August 13th, and Jamboree August 15th.
• No work July 4th-8th (summer break week)
• End Date: October 31, 2016
• Total Hours: 240-400 hours (based on 10 week schedule 24-40 hours a week)

REQUIRED QUALIFICATIONS:
• Experience working with teenagers or youth in formal and/or non-formal education setting
• College Coursework in Horticulture, Education, Youth Development or related area.
• Successful Completion of mandatory Background Check
• Drivers license

PREFERRED QUALIFICATIONS:
• Passion, skill, interest, and experience with growing plants
• Understanding of social media platforms
• Experience working in diverse urban communities
• Entrepreneurial experience in areas such as marketing, customer service, quality control, invoicing.

PAY RANGE AND APPLICATION INFORMATION:
$12.00-$16.00 an hour.
To apply, e-mail resume, cover letter and references to: Urban Garden Planning Team, c/o Randy Gage at gage0020@umn.edu

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