

Jim Brandenburg and Michael Monroe  
Conservation Through the Lens  
An Evening of Photography and Music

### **EVENING PROGRAM**

Thursday, October 13, 6:30 p.m. – 9 p.m. (doors open at 6pm, there will be an intermission)

## **POSITION**

### **General Event Photographer(2 positions available)**

*version 8.18.16*

#### **MANDATORY PRE-POSITION TRAINING:**

Not required. MUST review and understand all requested photos ahead of time. Send any questions to Jill Leenay at [leen0014@umn.edu](mailto:leen0014@umn.edu).

#### **TIMESREQUIRED FOR THIS POSITION**

Wednesday, October 12  
5:00 p.m. – 9:30pm

#### **SKILLS REQUIRED**

- \* Must have successfully completed a background check and be registered as an Arboretum volunteer.
- \* Have a welcoming smile that puts people at ease!
- \* Ability to stand/walk for up to 4 hours at a time
- \* Ability to capture the essence of the event, including the people, seating, performers, performance, set-up, staff, and volunteers.
- \* Camera shutter or other controls must be silent in order to not disrupt the performance
- \* Confidence in your ability to adjust your camera to shoot in a variety of lighting conditions (bright to dark rooms)

#### **BENEFIT**

**One complimentary admission (standing only)to the performance**

**\*\*\*Duties of this position listed below\*\*\***

## **CAPTURE PHOTOS AS LISTED BELOW:**

### **5:00 pm**

- \* Registration table, ushers/greeters, staff and other volunteers as they prepare for the evening
- \* the inside of the auditorium, empty yet ready for visitors
- \* Information that is listed/placed at each chair
- \* the entire seating layout, if possible, from the front and back of the auditorium
- \* event signs at the registration table, around the Great Hall and Reedy, Gift Shop, etc
- \* Gift shop displays related to the event

### **5:45 pm**

- \* Guests arriving
- \* Guests checking in at registration table. Preferably smiling registrars handing information. No scowls or furrowed brows!

### **6pm**

- \* Guests queuing up to get inside auditorium
- \* Guests being shown to their seats by ushers (Careful! Don't impede the flow of traffic!)
- \* Guests looking at the information on their chairs

### **6:25pm**

- \* The full room and auditorium, before the lights get dimmed

### **6:30pm**

- \* The full room and auditorium, AFTER the lights get dimmed
- \* Shots of Michael Monroe playing music (Careful! Don't impede audience sight lines!)

### **8pm (Careful! Don't impede audience sight lines!)**

- \* Audience clapping as Jim Brandenburg takes the stage
- \* Close-up: Jim Brandenburg and Michael Monroe on stage together
- \* Whole Stage: Jim Brandenburg and Michael Monroe on stage together
- \* Wide shot, including images on screens: Jim Brandenburg and Michael Monroe together
- \* Entire space, including audience, images on screens, and artists together
- \* Not sure if this is possible because of the dark, but the audience's faces as they are watching?

### **8:55 p.m.**

- \* From back of room of entire space, including audience, images on screens, and artists on stage together (Careful! Don't impede audience sight lines!)
- \* Audience clapping (from in front and behind)

### **9 p.m. – 9:30 p.m.**

- \* BOTH signing lines
- \* BOTH artists signing items
- \* Gift shop displays
- \* Gift shop registers selling
- \* Any/all APS Volunteers