MINNESOTA LANDSCAPE ARBORETUM

JOB DESCRIPTION

TITLE: Lead Instructor Children’s Garden in Residence

SUPERVISOR: Manager of Youth Education

CLASSIFICATION: Temporary Casual TBD

OVERVIEW:
Description
Dig in, get your hands dirty, and be a teacher in an outdoor urban summer garden setting. The Children’s Garden in Residence instructor will be a part of a team of adults, teen teaching assistants, and volunteers that prepare and deliver an engaging hands-on science and growing experience in the garden.

JOB DESCRIPTION

100% Lead Instructor Children’s Garden in Residence:
The lead instructor will coordinate a teaching team that will prepare and present a weekly garden program. The Teaching team will utilize the Arboretum’s comprehensive 7 week science-based garden curriculum to bring science learning to life for children at multiple urban garden sites in two learning stations “Science and Nutrition” and “In the Garden”. Instructor duties include:

● Gather and prepare all supplies, posters, and consumables for each week’s lesson.
● Work with partner organizations to coordinate garden programs that fit their needs.
● Recruit and utilize volunteer assistance in the garden when possible.
● Prepare for and teach assigned portions of the curriculum.
● Participate in weekly urban garden leader meetings.
● Record and document the summer garden experience
● Insure the active participation and positive engagement of all children and partner program staff.
● Set the stage for safe, supportive, engaging, learning experiences in the garden.
● Build relationships with key staff at each community partner organization.

REQUIRED QUALIFICATIONS:
● Successful completion of a background check
● 1 year professional experience teaching in a classroom or outdoor setting.
● Coursework related to horticulture, natural sciences, nutrition, agriculture, youth development, youth education or related field.
● Passion for plants, the natural world, and bringing those subjects to life for urban youth.

PREFERRED QUALIFICATIONS:
● 2 or more years teaching in outdoor education or informal education.
● Bachelors degree in education, horticulture, natural sciences or related field
● Experience with leading a team of peers.
● Experience working in community partnerships.
ADDITIONAL INFORMATION:
Pay range $12.00-$16.00 an hour

Commitment
This is a temporary part time summer position. Applicants must commit to a 7 week summer garden schedule.
4 days training/preparation and planning TBD in May and early June.
Regular summer schedule runs: June 16- August 8 32 hours/wk. 4 days per week.

Rate of pay and application information
The pay range for this position is

Email resume, cover letter, and 1-3 professional letters of reference to: Urban Garden Planning Team, c/o Randy Gage at gage0020@umn.edu

This is a [ ] % [ (B/U)] position located at the Minnesota Landscape Arboretum in Chaska, MN.
Work schedule: Schedule to be determined between supervisor and candidate.

[For Positions 50% or greater The position includes [vacation and sick leave accrual as well as paid holidays]. [For positions 75% or greater: This position also includes the option to participate in the Uof MN benefits package; medical, dental, life, STD/LTD, LTC insurance plans and flexible spending accounts].

*** This job description describing the current responsibilities of this position is subject to change.